



**AGENDA
CITY COUNCIL MEETING
REMOTE VIA PHONE USING ZOOM
JANUARY 19, 2021 ~ 7:00 P.M.**

[https://us02web.zoom.us/j/89629718663?
pwd=NVprRERkRncxTGdNdIBCNGcxU
kltUT09](https://us02web.zoom.us/j/89629718663?pwd=NVprRERkRncxTGdNdIBCNGcxUkltUT09)

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If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7760. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

1. Call meeting to order.
2. Roll call.
3. Approval of minutes of January 5, 2021 regular Council meeting.
4. Public Hearings

None.
5. Public Comment

6. Petitions, Requests and Communications

None.

7. Resolutions and Ordinances

- a. Resolution to combine wards 1-9 for February 16, 2021 Spring Primary.

Action – Reject – Approve and adopt Resolution.

- b. Resolution authorizing the issuance and sale of a \$1,074,000 taxable general obligation refunding bond.

Action – Reject – Approve and adopt Resolution.

8. Reports of Officers, Boards and Committees

- a. Minutes of Police and Fire Commission meeting held January 5, 2021.

Action – Accept and file.

- b. Minutes of License Committee meeting held January 5, 2021.

Action – Accept and file.

- c. Building, plumbing, and electrical building permit report for December, 2020.

Action – Accept and file.

- d. Minutes of Historical Preservation Commission meeting held January 11, 2021.

Action – Accept and file.

- e. Report by Interim City Manager.

a. CDBG – Close/Lorman property expenses.

b. Multi-property campus project.

Action – Present report.

9. Unfinished Business

- a. Recommendation from License Committee to approve applications and make recommendation for “Class B” Intoxicating Liquor and Class “B” Fermented Malt Beverage for Big Bluestem Market Collective, LLC dba Market Collective on Main for use at 225-227 S. Main Street.

Action – Reject – Approve.

10. New Business

None.

11. Miscellaneous

- a. Grant operator licenses.

Action – Reject – Approve.

12. Claims, Appropriations and Contract Payments

- a. Verified claims.

Action – Motion to approve list of verified claims presented by the Director of Finance and to authorize payment.

13. Adjournment

CITY OF FORT ATKINSON
City Council Minutes ~ January 5, 2021

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 7:05 pm via Zoom.

ROLL CALL.

Cm. Housley, Cm. Johnson, Cm. Kotz, Cm. Scherer and Pres. Becker. Also present: City Attorney, City Clerk/Treasurer, City Engineer and Interim Manager.

APPROVAL OF MINUTES OF DECEMBER 15, 2020 REGULAR COUNCIL MEETING, DECEMBER 19, 2020 CLOSED SESSION COUNCIL MEETING, DECEMBER 21, 2020 CLOSED SESSION COUNCIL MEETING, AND DECEMBER 28, 2020 CLOSED SESSION COUNCIL MEETING.

Cm. Scherer moved, seconded by Cm. Housley to approve the minutes as presented. Motion carried via Zoom.

PUBLIC HEARINGS

None.

PUBLIC COMMENT

None.

PETITIONS, REQUESTS AND COMMUNICATIONS

None.

RESOLUTIONS AND ORDINANCES

None.

REPORTS OF OFFICERS, BOARDS AND COMMITTEES

- a. *Minutes of Police and Fire Commission meeting held December 17, 2020.*
- b. *Minutes of Ordinance Committee meeting held December 15, 2020.*
- c. *Minutes of Plan Commission meeting held December 22, 2020.*

Cm. Kotz moved, seconded by Cm. Johnson to accept and file the Reports of Officers, Boards and Committees. Motion carried via Zoom.

- d. *Report by Interim City Manager.*

No action was taken.

UNFINISHED BUSINESS

- a. *Recommendation from Plan Commission to approve Preliminary Certified Survey Map creating a one (1) acre residential building site and a 35 acre lot at parcel #016-0514-2112-001 and 002.*

Engineer Selle presented the submission for approval for parcels located on Star School Road.

Cm. Housley moved, seconded by Cm. Johnson to approve recommendation from Plan Commission to approve Preliminary Certified Survey Map creating a one (1) acre residential building site and a 35 acre lot at parcel #016-0514-2112-001 and 002. Motion carried via Zoom.

b. Recommendation from Plan Commission to approve request for annex of W6151 Highland Avenue and set ward and zoning.

Clerk Ebbert reviewed the submission from the property owner. The owner recently purchased the property and was dealing with a failing septic. They requested to connect to city water and sewer along with request of annexation. As the City does not have a Municipal Boundary agreement with the Town of Koshkonong, the city would be required to pay annually an amount equal to the amount of property taxes that the town levied on the parcel. The 2020 property taxes are \$354.03. The total five year owed to the Town will be \$1,770.15.

Department Comments: Engineering: City water and sewer were installed to the property following receipt of the formal request for Annexation. The property did not have an operable septic system in place and with winter approaching, the City Engineer approved this arrangement given the petition was by unanimous consent. The property owner will have one year from the date of annexation to properly abandon the private well on the property per City Ordinance.

Cm. Kotz moved, seconded by Cm. Johnson to suspend the rules, waive the second and third readings of the Ordinance. Motion carried on a roll call vote via Zoom.

Cm. Housley moved, seconded by Cm. Johnson to approve the recommendation from Plan Commission to approve request for annex of W6151 Highland Avenue and set ward and zoning, approve and adopt Annexation Ordinance. Motion carried on a roll call vote via Zoom.

NEW BUSINESS

None.

MISCELLANEOUS

a. Grant operator licenses.

Cm. Scherer moved, seconded by Cm. Johnson to approve granting of operator licenses. Motion carried via Zoom.

b. City, Sewer, Water and Stormwater Utility Financial Statements as of November 30, 2020.

Cm. Kotz moved, Cm Johnson seconded the motion to approve the City, Sewer, Water and Stormwater Utility Financial Statements as of November 30, 2020. Motion carried via Zoom.

CLAIMS, APPROPRIATIONS AND CONTRACT PAYMENTS

a. Verified claims.

Cm. Scherer moved, seconded by Cm. Johnson to approve list of verified claims presented by the Director of Finance and to authorize payment. Motion carried on a roll call vote via Zoom.

b. Consideration of a motion to convene into closed session pursuant to Wisconsin state Statute 19.85 (1) (e) Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or

bargaining reasons require a closed session; to consider purchase of property, and (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

Cm. Scherer moved, seconded by Cm. Johnson to consider of a motion to convene into closed session pursuant to Wisconsin state Statute 19.85 (1) (e) Deliberation or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session; to consider purchase of property, and (c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Motion carried on a roll call vote via Zoom.

MOTION TO RECONVENE INTO OPEN SESSION TO CONSIDER ACTION REGARDING MATTERS DISCUSSED IN CLOSED SESSION.

Motion by Cm. Kotz, second by Cm. Johnson to convene to open session. Motion carried unanimously via Zoom.

Motion by Cm. Kotz, second by Cm. Scherer to approve offer to purchase of real property located at 205 Hake Street owned by 2L Loeb LLC for \$100,000 as per the terms and conditions presented by City Attorney David Westwick. Said offer will be an amendment to the Sale and Purchase Agreement previously agreed to by the Council and 2L Loeb LLC. Motion carried unanimously via Zoom.

ADJOURNMENT

Motion by Cm. Scherer, seconded by Cm. Johnson to adjourn. Motion carried unanimously. Meeting adjourned at 8.20 pm.

Respectively submitted,
Michelle Ebbert
City Clerk/Treasurer



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 8, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director
SUBJECT: Resolution to Combine Wards

Background:

Per State Statute 5.15(6)(b) a Resolution is required by the governing body to combine wards for upcoming elections. Combining wards can be done in conjunction with Reporting Units.

Reporting Units create election results per ward or ballot style. When one ballot style is utilized for the entire city, separate results are not required as they are reported as one set of results for the City of Fort Atkinson.

Discussion:

The February Primary will consist of State Superintendent of Public Instruction. As this is a statewide office, there is only one ballot style necessary for all voters in the City of Fort Atkinson. Therefore, one reporting unit will be established to provide results to Jefferson County. With one ballot style and one reporting unit – wards can be combined.

Financial Analysis:

No financial impact. As no races on the ballot are City of Fort Atkinson positions, there is no cost to combine the wards.

Staff Recommendation:

To approve and adopt Resolution to combine wards for the February primary.

CITY OF FORT ATKINSON

RESOLUTION NO.

BE IT RESOLVED by the City Council of the City of Fort Atkinson pursuant to Section 5.15(6)(b), Wisconsin Statutes, that the wards in the City of Fort Atkinson shall be combined as follows for the February 16, 2021 Spring Primary.

WARDS 1 – 9

BE IT FURTHER RESOLVED that the group of combined wards shall use designated ballot boxes and separate voter counts will not be maintained for the combined wards.

Motion By:

Second By:

Date:



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538 **Date:** January 15, 2021

TO: City Council

FROM: Michelle Ebbert, City Clerk/Treasurer/Finance Director

SUBJECT: Issuance of \$1,074,000 Taxable General Obligation Refunding Bond

Background

At the City Council's December 15, 2020 meeting, the Council provided authorization to work with our Financial Advisor Baird on the refinancing of the State Trust Fund Loan.

In 2015, The STFL allowed the city to borrow \$1,300,000 from the Trust Funds of the State of Wisconsin to refinance the city's WRS prior service pension liability. The liability was financed through WRS at an interest rate of 7.2%. Under this financing structure, the loan balance is expected to increase from approximately \$1.3 million to over \$1.9 million by 2029.

Discussion:

On December 15th, Justin Fischer Director at Baird, reviewed our financing options for the State Trust Fund Loan that was a 20 year fixed term at a rate of 3.75%. Fischer noted rates are favorable and this would be an opportunity to refinance the loan with favorable savings.

An approximate interest rate was noted at 2.10% that could estimate a gross savings of over \$118,000.

Financial Analysis:

Justin Fischer contacted me on January 13th and stated that we received a bid at 1.79%. This was great news and even better than originally estimated in December.

We are in an excellent financial situation thank you to prior City Manager Trebatoski as we have a strong financial base that allowed us to receive favorable rates.

Staff Recommendation:

To approve and adopt Resolution authorizing the issuance of \$1,074,000 Taxable General Obligation Refunding Bond at 1.79%.



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January 15, 2021

VIA EMAIL

Mr. David Berner
Interim City Manager
City of Fort Atkinson
101 North Main Street
Fort Atkinson, WI 53538

Scope of Engagement Re: Proposed Issuance of \$1,074,000 City of Fort Atkinson
(the "City") Taxable General Obligation Refunding Bond (the "Securities")

Dear Mr. Berner:

We are pleased to be working with the City again as bond counsel. Thank you for your confidence in us.

The purpose of this letter is to set forth the role we propose to serve and responsibilities we propose to assume as bond counsel in connection with the issuance of the above-referenced Securities. If you have any questions about this letter or the services we will provide, or if you would like to discuss modifications, please contact me.

Role of Bond Counsel

Our bond counsel engagement is a limited, special counsel engagement. Bond counsel is engaged as a recognized independent expert whose primary responsibility is to render an objective legal opinion with respect to the authorization and issuance of municipal obligations. If you desire additional information about the role of bond counsel, we would be happy to provide you with a copy of a brochure prepared by the National Association of Bond Lawyers.

As bond counsel we will: examine applicable law; prepare authorizing and closing documents; consult with the parties to the transaction, including the City's financial advisor or underwriter or placement agent, prior to the issuance of the Securities; review certified proceedings; and undertake such additional duties as we deem necessary to render the bond counsel opinion described below. As bond counsel, we do not advocate the interests of the City or any other party to the transaction. We assume that the parties to the transaction will retain such counsel as they deem necessary and appropriate to represent their interests in this transaction.

Subject to the completion of proceedings to our satisfaction, we will render our opinion that:

- 1) the Securities are valid and binding general obligations of the City;
- 2) all taxable property in the territory of the City is subject to ad valorem taxation without limitation as to rate or amount to pay the Securities; and
- 3) the interest in the Securities is included for federal income tax purposes in the gross income of the owners of the Securities.

The bond counsel opinion will be executed and delivered by us in written form on the date the Securities are exchanged for their purchase price (the "Closing") and will be based on facts and law existing as of its date.

Upon delivery of the opinion, our responsibilities as bond counsel will be concluded with respect to this financing; specifically, but without implied limitation, we do not undertake (unless separately engaged) to provide any post-closing compliance services including any assistance with the City's continuing disclosure commitment, ongoing advice to the City or any other party, or participating in a Securities Exchange Commission or other regulatory body survey or investigation regarding or audit of the Securities.

In rendering the opinion, we will rely upon the certified proceedings and other certifications of public officials and other persons furnished to us without undertaking to verify the same by independent investigation.

The services we will provide under this engagement are strictly limited to legal services. We are neither qualified nor engaged to provide financial advice and we will make no representation about the desirability of the proposed plan of finance, the feasibility of the projects financed or refinanced by the Securities, or any related matters.

Diversity of Practice; Consent to Unrelated Engagements

Because of the diversity of practice of our firm, members of our firm other than those who serve you may be asked to represent other clients who have dealings with the City regarding such matters as zoning, licensing, land division, real estate, property tax or other matters which are unrelated to our bond counsel work. Ethical requirements sometimes dictate that we obtain the City's consent to such situations even though our service to you is limited to the specialized area of bond counsel. We do not represent you in legal matters regularly, although we may be called upon for special representation occasionally, and our bond counsel work does not usually provide us information that will be disadvantageous to you in other representations. We do not believe that such representations of others would adversely affect our relationship with you, and we have found that local governments generally are agreeable to the type of unrelated representation described above. We would like to have an understanding with you that the City consents to our firm undertaking representations of this type. Your approval of this letter will serve to confirm that the City has no objection to our representation of other clients who have dealings with the City, unrelated to the borrowing and finance area or any other area in which we

have agreed to serve it. If you have any questions or would like to discuss this consent further, please call us.

We also want to advise you that from time to time we represent underwriters and purchasers of municipal obligations, as well as other bond market participants. In past transactions or matters that are not related to the issuance of the Securities and our role as bond counsel, we may have served as counsel to the financial institution that has or will underwrite, purchase or place the Securities or that is serving as the City's financial advisor. We may also be asked to represent financial institutions and other market participants, including the underwriter, purchaser or placement agent of the Securities or the City's financial advisor, in future transactions or matters that are not related to the issuance of the Securities or our role as bond counsel. By engaging our services under the terms of this letter, the City consents to our firm undertaking representations of this type.

A form of our opinion and a form of a Continuing Disclosure Certificate (which we may prepare) may be included in the Official Statement or other disclosure document for the Securities. However, as bond counsel, we will not assume or undertake responsibility for the preparation of an Official Statement or other disclosure document with respect to the Securities, nor are we responsible for performing an independent investigation to determine the accuracy, completeness or sufficiency of any such document. If an Official Statement or other disclosure document is prepared and adopted or approved by the City, we will either prepare or review any description therein of: (i) Wisconsin and federal law pertinent to the validity of the Securities and the tax treatment of interest paid thereon and (ii) our opinion.

Fees

Based upon: (i) our current understanding of the terms, structure, size and schedule of the financing, (ii) the duties we will undertake pursuant to this letter, (iii) the time we anticipate devoting to the financing, and (iv) the responsibilities we assume, we estimate that our fee will be \$9,350. Such fee and expenses may vary: (i) if the principal amount of Securities actually issued differs significantly from the amount stated above, (ii) if material changes in the structure of the financing occur, or (iii) if unusual or unforeseen circumstances arise which require a significant increase in our time, expenses or responsibility. If at any time we believe that circumstances require an adjustment of our original fee estimate, we will consult with you. It is our understanding that our fee will be paid out of proceeds of the Securities at Closing.

If, for any reason, the financing is not consummated or is completed without the rendition of our opinion as bond counsel, we will expect to be compensated at our normal hourly rates for time actually spent, plus out-of-pocket expenses. Our fee is usually paid either at the Closing out of proceeds of the Securities or pursuant to a statement rendered shortly thereafter. We customarily do not submit any statement until the Closing unless there is a substantial delay in completing the financing.

Terms of Engagement

Either the City or Quarles & Brady may terminate the engagement at any time for any reason by written notice, subject on our part to applicable rules of professional conduct. If the City terminates our services, the City is responsible for promptly paying us for all fees, charges, and expenses incurred before the date we receive termination. We reserve the right to withdraw from representing the City if, among other things, the City fails to honor the terms of this engagement letter – including the City's failing to pay our bills, the City's failing to cooperate or follow our advice on a material matter, or our becoming aware of any fact or circumstance that would, in our view, render our continuing representation unlawful or unethical.

Unless previously terminated, our representation will terminate when we send to the City (or its representative) our final bill for services rendered. If the City requests, we will promptly return the City's original papers and property to you, consistent with our need to ensure payment of any outstanding bills. We may retain copies of the documents. We will keep our own files, including attorney work product, pertaining to our representation of the City. For various reasons, including the minimization of unnecessary storage expenses, we may destroy or otherwise dispose of documents and materials a reasonable time after termination of the engagement.

City Responsibilities

We will provide legal counsel and assistance to the City in accordance with this letter and will rely upon information and guidance the City and its personnel provide to us. We will keep the City reasonably informed of progress and developments, and respond to the City's inquiries. To enable us to provide the services set forth in this letter, the City will disclose fully and accurately all facts and keep us apprised of all developments relating to this matter. The City agrees to pay our bills for services and expenses in accordance with this engagement letter. The City will also cooperate fully with us and be available to attend meetings, conferences, hearings and other proceedings on reasonable notice, and stay fully informed on all developments relating to this matter.

Limited Liability Partnership

Our firm is a limited liability partnership ("LLP"). Because we are an LLP, no partner of the firm has personal liability for any debts or liabilities of the firm except as otherwise required by law, and except that each partner can be personally liable for his or her own malpractice and for the malpractice of persons acting under his or her actual supervision and control. As an LLP we are required by our code of professional conduct to carry at least \$10,000,000 of malpractice insurance; currently, we carry coverage with limits substantially in excess of that amount. Please call me if you have any questions about our status as a limited liability partnership.

Conclusion and Request for Signed Copy

If the foregoing terms of this engagement are acceptable to you, please so indicate by returning a copy of this letter dated and signed by an appropriate officer, retaining the original for your files. If we do not hear from you within thirty (30) days, we will assume that these terms are acceptable to you, but we would prefer to receive a signed copy of this letter from you.

We are looking forward to working with you and the City in this regard.

Very truly yours,

QUARLES & BRADY LLP

/s/ Brian G. Lanser

Brian G. Lanser

BGL:SMN:adb
#350035.00019

cc: Ms. Michelle Ebbert (via email)
Ms. Leila Carl (via email)
Mr. Justin Fischer (via email)
Ms. Emily Timmerman (via email)
Ms. Lori Jackson (via email)

Accepted and Approved:

CITY OF FORT ATKINSON

By: _____

Its: _____
Title

Date: _____



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January 15, 2021

VIA EMAIL

Mr. David Berner
Interim City Manager
City of Fort Atkinson
101 North Main Street
Fort Atkinson, WI 53538

**Re: City of Fort Atkinson
\$1,074,000 Taxable General Obligation Refunding Bond**

Dear Mr. Berner:

Attached is the **Authorizing Resolution** to be adopted in connection with the above-referenced financing. We have prepared the Resolution with the information provided to us by Robert W. Baird & Co. Incorporated ("Baird"). Please review the Resolution carefully.

It is our understanding that the Resolution will be considered by the City Council at its meeting on January 19, 2021.

If you have not already done so, please include the title of the Resolution on the agenda for the meeting. Please then post the agenda in at least three public places and provide it to the official newspaper of the City (or if the City has no official newspaper, to a news medium likely to give notice in the area) and to any other requesting media at least twenty-four hours prior to the meeting (see Section 19.84(1)(b), Wisconsin Statutes). **If the meeting will be a virtual meeting, please be sure to include on the agenda and the notices the dial-in number or other information necessary for the public and the media to access and monitor the meeting.** The attached **Certificate of Compliance with Open Meeting Law and Excerpts of Minutes of Meeting** must be completed in connection with the meeting at which the Resolution is adopted.

Unless the City Council has adopted special rules regarding the adoption of borrowing resolutions, a vote of at least a majority of the members of the City Council is necessary to adopt the Resolution.

Following the adoption of the Resolution, we request that you return one executed copy of the Resolution, as well as executed copies of the Open Meeting Law Certificate and Excerpts of Minutes to us for our review. All of these originally signed documents will be included in the

closing transcript. A copy of the Resolution should be incorporated into the minutes of the January 19, 2021 meeting.

We are also attaching a **Municipal Information Questionnaire**. Please review, correct, if necessary, complete and return this questionnaire to us before the January 19, 2021 meeting.

Please feel free to contact me at (414) 277-5775 or any member of the Quarles & Brady LLP public finance team if you have any questions or comments.

Very truly yours,

QUARLES & BRADY LLP



Brian G. Lanser

BGL:SMN:adb
Enclosures
#350035.00019

cc: Ms. Michelle Ebbert (w/enc. via email)
Ms. Leila Carl (w/enc. via email)
Mr. Justin Fischer (w/enc. via email)
Ms. Emily Timmerman (w/enc. via email)
Ms. Lori Jackson (w/enc. via email)

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF A
\$1,074,000 TAXABLE GENERAL OBLIGATION REFUNDING BOND

WHEREAS, the City Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Fort Atkinson, Jefferson County, Wisconsin (the "City") to raise funds for the public purpose of refunding obligations of the City, including interest in them, specifically, the principal of the State Trust Fund Loan, dated January 26, 2016 (the "State Trust Fund Loan"), due on and after March 15, 2022 (the "Refunded Obligation") (hereinafter the refinancing of the Refunded Obligation shall be referred to as the "Refunding");

WHEREAS, the City Council deems it to be necessary, desirable and in the best interest of the City to refund the Refunded Obligation for the purpose of achieving debt service savings;

WHEREAS, the City is authorized by the provisions of Section 67.04, Wisconsin Statutes, to borrow money and issue general obligation refunding bonds to refinance its outstanding obligations;

WHEREAS, due to certain provisions contained in the Internal Revenue Code of 1986, as amended, it is necessary to issue such bonds on a taxable rather than tax-exempt basis;

WHEREAS, it is the finding of the City Council that it is necessary, desirable and in the best interest of the City to sell its Taxable General Obligation Refunding Bond (the "Bond") to Zions Bancorporation, N.A. (the "Purchaser"), pursuant to the terms and conditions of the Preliminary Term Sheet attached hereto as Exhibit A and incorporated herein by this reference (the "Proposal"); and

WHEREAS, the City was duly organized and is validly existing and operating under and by virtue of the laws of the State of Wisconsin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City that:

Section 1. Authorization and Sale of the Bond. For the purpose of paying the cost of the Refunding, there shall be borrowed pursuant to Section 67.04, Wisconsin Statutes, the principal sum of ONE MILLION SEVENTY-FOUR THOUSAND DOLLARS (\$1,074,000) from the Purchaser in accordance with the terms and conditions of the Proposal. The Proposal is hereby accepted and the City Manager and City Clerk or other appropriate officers of the City are authorized and directed to execute an acceptance of the Proposal on behalf of the City. To evidence the obligation of the City, the City Manager and City Clerk are hereby authorized, empowered and directed to make, execute, issue and sell to the Purchaser for, on behalf of and in the name of the City, the Bond in the principal amount of ONE MILLION SEVENTY-FOUR THOUSAND DOLLARS (\$1,074,000) for the sum set forth on the Proposal, plus accrued interest to the date of delivery.

Section 2. Terms of the Bond. The Bond shall be designated "Taxable General Obligation Refunding Bond"; shall be issued in the principal amount of \$1,074,000; shall be

dated February 22, 2021; shall be in the denomination of \$100,000 or more; shall be numbered R-1; and shall bear interest at the rate per annum and be payable in installments of principal due on February 1 of each year, in the years and amounts as set forth on the Proposal. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2021. Interest shall be computed upon the basis of a 360-day year of twelve 30-day months and will be rounded pursuant to the rules of the Municipal Securities Rulemaking Board. The schedule of principal and interest payments due on the Bond is set forth on the Debt Service Schedule attached hereto as Exhibit B and incorporated herein by this reference (the "Schedule").

Section 3. Redemption Provisions. The Bond is subject to redemption prior to maturity, at the option of the City, on any date. Said Bond is redeemable as a whole or in part, and if in part, from principal installments selected by the City, at the principal amount thereof, plus accrued interest to the date of redemption. Before the redemption of the Bond, unless waived by the registered owner, the City shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the Purchaser or registered owner of the Bond or portion thereof to be redeemed, in whole or in part, at the address shown on the registration books.

Section 4. Form of the Bond. The Bond shall be issued in registered form and shall be executed and delivered in substantially the form attached hereto as Exhibit C and incorporated herein by this reference.

Section 5. Tax Provisions.

(A) Direct Annual Irrepealable Tax Levy. For the purpose of paying the principal of and interest on the Bond as the same becomes due, the full faith, credit and resources of the City are hereby irrevocably pledged, and there is hereby levied upon all of the taxable property of the City a direct annual irrepealable tax in the years 2021 through 2034 for the payments due in the years 2021 through 2035 in the amounts set forth on the Schedule. The amount of tax levied in the year 2021 shall be the total amount of debt service due on the Bond in the years 2021 and 2022; provided that the amount of such tax carried onto the tax rolls shall be abated by any amounts appropriated pursuant to subsection (D) below which are applied to payment of interest on the Bond in the year 2021.

(B) Tax Collection. So long as any part of the principal of or interest on the Bond remains unpaid, the City shall be and continue without power to repeal such levy or obstruct the collection of said tax until all such payments have been made or provided for. After the issuance of the Bond, said tax shall be, from year to year, carried onto the tax roll of the City and collected in addition to all other taxes and in the same manner and at the same time as other taxes of the City for said years are collected, except that the amount of tax carried onto the tax roll may be reduced in any year by the amount of any surplus money in the Debt Service Fund Account created below.

(C) Additional Funds. If at any time there shall be on hand insufficient funds from the aforesaid tax levy to meet principal and/or interest payments on said Bond when due, the requisite amounts shall be paid from other funds of the City then available, which sums shall be replaced upon the collection of the taxes herein levied.

(D) Appropriation. The City hereby appropriates from taxes levied in anticipation of the issuance of the Bond, amounts levied to pay debt service on the Refunded Obligation or other funds of the City on hand a sum sufficient to be irrevocably deposited in the segregated Debt Service Fund Account created below and used to pay debt service on the Bond coming due in 2021 as set forth on the Schedule.

Section 6. Segregated Debt Service Fund Account.

(A) Creation and Deposits. There be and there hereby is established in the treasury of the City, if one has not already been created, a debt service fund, separate and distinct from every other fund, which shall be maintained in accordance with generally accepted accounting principles. Debt service or sinking funds established for obligations previously issued by the City may be considered as separate and distinct accounts within the debt service fund.

Within the debt service fund, there hereby is established a separate and distinct account designated as the "Debt Service Fund Account for Taxable General Obligation Refunding Bond, dated February 22, 2021" (the "Debt Service Fund Account") and such account shall be maintained until the indebtedness evidenced by the Bond is fully paid or otherwise extinguished. There shall be deposited into the Debt Service Fund Account (i) all accrued interest received by the City at the time of delivery of and payment for the Bond; (ii) any premium not used for the Refunding which may be received by the City above the par value of the Bond and accrued interest thereon; (iii) all money raised by the taxes herein levied and any amounts appropriated for the specific purpose of meeting principal of and interest on the Bond when due; (iv) such other sums as may be necessary at any time to pay principal of and interest on the Bond when due; (v) surplus monies in the Borrowed Money Fund as specified below; and (vi) such further deposits as may be required by Section 67.11, Wisconsin Statutes.

(B) Use and Investment. No money shall be withdrawn from the Debt Service Fund Account and appropriated for any purpose other than the payment of principal of and interest on the Bond until all such principal and interest has been paid in full and the Bond canceled; provided (i) the funds to provide for each payment of principal of and interest on the Bond prior to the scheduled receipt of taxes from the next succeeding tax collection may be invested in direct obligations of the United States of America maturing in time to make such payments when they are due or in other investments permitted by law; and (ii) any funds over and above the amount of such principal and interest payments on the Bond may be used to reduce the next succeeding tax levy, or may, at the option of the City, be invested by purchasing the Bond as permitted by and subject to Section 67.11(2)(a), Wisconsin Statutes, or in permitted municipal investments under the pertinent provisions of the Wisconsin Statutes ("Permitted Investments"), which investments shall continue to be a part of the Debt Service Fund Account.

(C) Remaining Monies. When the Bond has been paid in full and canceled, and all Permitted Investments disposed of, any money remaining in the Debt Service Fund Account shall be transferred and deposited in the general fund of the City, unless the City Council directs otherwise.

Section 7. Proceeds of the Bond; Segregated Borrowed Money Fund. The proceeds of the Bond (the "Proceeds") (other than any premium not used for the Refunding and accrued interest which must be paid at the time of the delivery of the Bond into the Debt Service Fund Account created above) shall be deposited into a special fund (the "Borrowed Money Fund") separate and distinct from all other funds of the City and disbursed solely for the purpose or purposes for which borrowed. Monies in the Borrowed Money Fund may be temporarily invested in Permitted Investments. Any monies, including any income from Permitted Investments, remaining in the Borrowed Money Fund after the purpose or purposes for which the Bond has been issued have been accomplished, and, at any time, any monies as are not needed and which obviously thereafter cannot be needed for such purpose(s) shall be deposited in the Debt Service Fund Account.

Section 8. Execution of the Bond; Closing; Professional Services. The Bond shall be issued in printed form, executed on behalf of the City by the manual or facsimile signatures of the City Manager and City Clerk, authenticated, if required, by the Fiscal Agent (defined below), sealed with its official or corporate seal, if any, or a facsimile thereof, and delivered to the Purchaser upon payment to the City of the purchase price thereof, plus accrued interest to the date of delivery (the "Closing"). The facsimile signature of either of the officers executing the Bond may be imprinted on the Bond in lieu of the manual signature of the officer but, unless the City has contracted with a fiscal agent to authenticate the Bond, at least one of the signatures appearing on each Bond shall be a manual signature. In the event that either of the officers whose signatures appear on the Bond shall cease to be such officers before the Closing, such signatures shall, nevertheless, be valid and sufficient for all purposes to the same extent as if they had remained in office until the Closing. The aforesaid officers are hereby authorized and directed to do all acts and execute and deliver the Bond and all such documents, certificates and acknowledgements as may be necessary and convenient to effectuate the Closing. The City hereby authorizes the officers and agents of the City to enter into, on its behalf, agreements and contracts in conjunction with the Bond, including but not limited to agreements and contracts for legal, trust, fiscal agency, disclosure and continuing disclosure, and rebate calculation services. Any such contract heretofore entered into in conjunction with the issuance of the Bond is hereby ratified and approved in all respects.

Section 9. Payment of the Bond; Fiscal Agent. The principal of and interest on the Bond shall be paid by the City Clerk or City Treasurer (the "Fiscal Agent").

Section 10. Persons Treated as Owners; Transfer of Bond. The City shall cause books for the registration and for the transfer of the Bond to be kept by the Fiscal Agent. The person in whose name any Bond shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and payment of either principal or interest on any Bond shall be made only to the registered owner thereof. All such payments shall be valid and effectual to satisfy and discharge the liability upon such to the extent of the sum or sums so paid.

Any Bond may be transferred by the registered owner thereof by surrender of the Bond at the office of the Fiscal Agent, duly endorsed for the transfer or accompanied by an assignment duly executed by the registered owner or his attorney duly authorized in writing. Upon such transfer, the City Manager and City Clerk shall execute and deliver in the name of the transferee or transferees a new Bond or Bonds of a like aggregate principal amount, series and maturity and

the Fiscal Agent shall record the name of each transferee in the registration book. No registration shall be made to bearer. The Fiscal Agent shall cancel any Bond surrendered for transfer.

The City shall cooperate in any such transfer, and the City Manager and City Clerk are authorized to execute any new Bond or Bonds necessary to effect any such transfer.

Section 11. Record Date. The 15th day of the calendar month next preceding each interest payment date shall be the record date for the Bond (the "Record Date"). Payment of interest on the Bond on any interest payment date shall be made to the registered owners of the Bond as they appear on the registration book of the City at the close of business on the Record Date.

Section 12. Continuing Disclosure. The Bond is an exempt transaction in connection with the continuing disclosure requirements of SEC Rule 15c2-12 promulgated by the Securities and Exchange Commission pursuant to the Securities and Exchange Act of 1934 (the "Rule") because the minimum authorized denominations for the Bond are \$100,000 or more and the sale of the Bond is limited to no more than 35 sophisticated persons (in the Purchaser's reasonable belief) none of whom is purchasing for more than one account or with a view to distributing the Bond.

Section 13. Prepayment of the State Trust Fund Loan. The State Trust Fund Loan shall be prepaid on February 22, 2021. The City hereby directs the City Clerk to work with Robert W. Baird & Co. Incorporated to cause timely notice of prepayment to be sent to the Board of Commissioners of Public Lands by registered or certified mail at least 30 days prior to the prepayment date of the State Trust Fund Loan.

The City hereby directs the City Clerk to take all actions necessary for the prepayment of the State Trust Fund Loan. Any and all actions heretofore taken by the officers and agents of the City to effectuate such prepayment are hereby ratified and approved.

Section 14. Record Book. The City Clerk shall provide and keep the transcript of proceedings as a separate record book (the "Record Book") and shall record a full and correct statement of every step or proceeding had or taken in the course of authorizing and issuing the Bond in the Record Book.

Section 15. Conflicting Resolutions; Severability; Effective Date. All prior resolutions, rules or other actions of the City Council or any parts thereof in conflict with the provisions hereof shall be, and the same are, hereby rescinded insofar as the same may so conflict. In the event that any one or more provisions hereof shall for any reason be held to be illegal or invalid, such illegality or invalidity shall not affect any other provisions hereof. The foregoing shall take effect immediately upon adoption and approval in the manner provided by law.

Adopted, approved and recorded January 19, 2021.

David Berner
Interim City Manager

ATTEST:

Michelle Ebbert
City Clerk

(SEAL)

EXHIBIT A

Preliminary Term Sheet

To be provided by Robert W. Baird & Co. Incorporated and incorporated into the Resolution.

(See Attached)

Preliminary Term Sheet dated January 15, 2021

CITY OF FORT ATKINSON (the "City") Jefferson County, Wisconsin

\$1,074,000 Taxable General Obligation Refunding Bond (the "Bond")

Par Amount: \$1,074,000.
Award Date: January 19, 2021.
Dated Date/Closing Date: February 22, 2021.
Taxable Maturity Schedule: \$1,074,000 Due February 1, 2035 **Rate:** 1.79%
(Installments)

Installment Payments

February 1, 2022	\$68,000
February 1, 2023	69,000
February 1, 2024	71,000
February 1, 2025	72,000
February 1, 2026	73,000
February 1, 2027	75,000
February 1, 2028	76,000
February 1, 2029	77,000
February 1, 2030	79,000
February 1, 2031	80,000
February 1, 2032	81,000
February 1, 2033	83,000
February 1, 2034	84,000
February 1, 2035	86,000

Interest Due: Commencing August 1, 2021 and on each February 1 and August 1 thereafter. Interest on the Bond will be computed on the basis of a 30-day month and 360-day year.

Purchase Price: Par.

Redemption Provision: The Bond is subject to call and prior redemption on any date, in whole or in part, and if in part, from principal installments selected by the City at par plus accrued interest to the date of redemption upon 30 days prior written notice to the Purchaser.

Security: The Bond is being issued pursuant to Chapter 67 of the Wisconsin Statutes. The Bond will be a general obligation of the City for which its full faith and credit and taxing powers are pledged which taxes may, under current law, be levied without limitation as to rate or amount.

Purpose: The proceeds from the sale of the Bond will be used for the purpose of current refunding certain outstanding obligations of the City, specifically the 2022 through 2035 maturities of the \$1,296,058 State Trust Fund Loan, dated January 26, 2016 (the "2016 Loan") on February 22, 2021.

Tax Status: Under existing law, interest on the Bond is included in gross income for present federal income tax purposes. Interest on the Bond is not exempt from present Wisconsin income or franchise taxes.

Authorization:

The Bond will be issued pursuant to the provisions of Chapter 67 of the Wisconsin Statutes and the resolution to be adopted January 19, 2021 (the "Award Resolution"). The Award Resolution pledges the full faith, credit and resources of the City to payments of the principal and interest on the Bond. Pursuant to the Award Resolution, the amount of direct, annual, irrevocable taxes levied for collection in the years 2021 through 2035 which will be sufficient to meet the principal and interest payments on the Bond when due will be specified (or monies to pay such debt service will otherwise be appropriated). The Award Resolution establishes separate and distinct from all other funds of the City a debt service fund with respect to payment of principal and interest on the Bond.

Type of Bond:

Typewritten bond. (Not DTC eligible)

The Bond will be issued as a single bond, with principal payable in annual installments in the amounts and on the dates provided for under "Taxable Maturity Schedule" above.

Denominations:

\$100,000 or more.

Paying Agent:

City Officials, City of Fort Atkinson, Wisconsin*

**Ms. Michelle Ebbert is the contact for paying agent matters.*

Population

	Jefferson County	City of Fort Atkinson
Estimate, 2020	84,692	12,395
Estimate, 2019	84,579	12,437
Estimate, 2018	84,352	12,390
Estimate, 2017	84,412	12,401
Census, 2010	83,686	12,368

Source: Wisconsin Department of Administration, Demographic Services Center.

Largest Taxpayers

Taxpayer	Type of Business	2020 Assessed Valuation	2020 Equalized Valuation
Jones Dairy Farm	Pork products	\$21,746,700	\$23,825,700
Nasco International Inc.	School/library catalog	10,451,100	11,244,200
On-Cor Frozen Foods Redi-Serve	Frozen food processor	9,068,200	9,868,500
Spacesaver Corp.	Mobil storage units	7,034,700	7,653,300
C.B.F. Investments	Commercial development	6,979,900	7,469,700
Ball Corporation	Aluminum can production	6,638,200	7,267,700
FASP, LLC (Reena Asst. Living)	Assisted living facility	7,369,700	6,186,800
FORTFEST (Festival Foods)	Shopping center	5,445,700	5,850,900
Klopck	Dinner theater	4,910,900	5,282,400
JS Leasing W&A	Trucking company	4,515,800	4,846,100
		<u>\$84,160,900</u>	<u>\$89,495,300</u>

The above taxpayers represent 8.59% of the City's 2020 Equalized Value (TID IN) (\$1,041,791,400).

Source: The City.

Set forth in the table below is a comparison of the outstanding indebtedness of the City, as of the closing date of the Bond and net of the 2016 Loan being refunded, as a percentage of the applicable debt limit.

Equalized Valuation (2020) as certified by Wisconsin Department of Revenue	\$1,041,791,400
Legal Debt Percentage Allowed	5.00%
Legal Debt Limit	\$52,089,570
Debt Outstanding (Including the Bond)	\$15,875,951
Unused Margin of Indebtedness	\$36,213,619
Percent of Legal Debt Incurred	30.48%
Percentage of Legal Debt Available	69.52%

The City intends to call the 3/15/2021 maturity of the State Trust Fund Loan dated January 26, 2016 on 2/22/2021.

**Global Health
Emergency Risk:**

In late 2019, a novel strain of coronavirus (COVID-19) emerged in Wuhan, Hubei Province, China. COVID-19 has spread throughout the world, including to the United States, resulting in the World Health Organization proclaiming COVID-19 to be a pandemic and President Trump declaring a national emergency. In response to the spread of COVID-19, the United States government, state governments, local governments and private industries have taken measures to limit social interactions in an effort to limit the spread of COVID-19. On March 25, 2020, Wisconsin's "safer-at-home" order (the "Order") went into effect, which orders the closure of all non-essential business and operations until April 24, 2020 and was subsequently extended until May 26, 2020 (with certain exceptions as provided in the Order). In addition, the deadline for payment of State income taxes was extended to match the federal deadline of July 15, 2020.

On April 16, 2020, President Trump outlined a "Guidelines for Opening America Again" plan that included a phased approach to re-opening economic activity and easing social distancing guidelines. On April 20, 2020, Governor Evers released his "Badger Bounce Back" plan that included a similar phased approach based on the federal guidelines. The City cannot predict the timing of meeting any criteria and moving through the phases of such plans. On April 21, 2020, Republican legislators in the State filed a lawsuit challenging the legality of the Order. On May 13, 2020, the Wisconsin Supreme Court ruled that the Order is unlawful, invalid and unenforceable because the emergency rulemaking procedures under Section 227.24 of the Wisconsin Statutes and procedures established by the Wisconsin Legislature for rulemaking if criminal penalties were to follow were not followed in connection with the Order. The Supreme Court's decision does not invalidate any local health officials' orders or prevent future local health officials' orders related to the COVID-19 pandemic. In addition, the ruling did not change the mandated closure of school buildings through June 30, 2020. On October 6, 2020, Emergency Order #3 was issued, which limited public gatherings to no more than 25% of the total occupancy limits for the room or building (or no more than 10 people for indoor spaces without an occupancy limit), with certain exceptions. Emergency Order #3 expired November 6, 2020.

The Coronavirus Aid, Relief, and Economic Security Act (the "CARES Act") provides for federal payments from the Coronavirus Relief Fund to the State for the discrete purpose of covering expenses directly incurred as a result of COVID-19 between March 1 and December 30, 2020. On May 27, 2020, Governor Tony Evers announced a program titled, "Routes to Recovery: Local Government Aid Grants," which will distribute \$190 million of the State's Coronavirus Relief Fund monies to all counties, cities, villages and towns across Wisconsin for unbudgeted eligible expenditures incurred due to COVID-19 between March 1 and October 31, 2020. The State allocated funds based on population with a guaranteed minimum allocation of \$5,000. The City's allocation is

\$202,195. These funds will be disbursed up to the amount of the allocation after eligible expenditures are reported through the State's cost tracker application.

The effects of the spread of COVID-19 and the government and private responses to the spread continue to rapidly evolve. COVID-19 has caused significant disruptions to the global, national and State economy. The extent to which the coronavirus impacts the City and its financial condition will depend on future developments, which are highly uncertain and cannot be predicted by the City, including the duration of the outbreak and measures taken to address the outbreak. On April 29, 2020, Governor Evers' administration announced plans to cut many state operations by 5%. On July 22, 2020, Governor Evers announced that he directed the Wisconsin Department of Administration to identify \$250 million in cost savings for fiscal year 2020-21. While the Wisconsin Legislative Fiscal Bureau ("LFB") had released memoranda in May, June and July that showed tax collections for the State were below collections during the same periods in 2019, an August 31, 2020 memorandum by the LFB reported that preliminary general fund tax collections for the State's 2019-20 fiscal year were 1.1% higher than collections during the State's 2018-19 fiscal year. In late September 2020, it was reported that Governor Evers' administration directed State agencies to cut an aggregate of \$301 million from their current budgets.

Legal Opinion:

Mr. Brian Lanser, Quarles & Brady LLP
Phone: (414) 277-5775
E-mail: brian.lanser@quarles.com

Ms. Sue Nygren, Quarles & Brady LLP
Phone: (414) 277-5793
E-mail: sue.nygren@quarles.com

Legal matters incident to the authorization and issuance of the Bond is subject to the unqualified approving legal opinion of Quarles & Brady LLP, Bond Counsel. Such opinion will be issued on the basis of the law existing at the time of the issuance of the Bond. A copy of such opinion will be available at the time of the delivery of the Bond.

Bond Counsel has not assumed responsibility for this Term Sheet or participated in its preparation and has not performed any investigation as to its accuracy, completeness or sufficiency.

**Inapplicability of
Rule 15c2-12:**

Securities and Exchange Commission Rule 15c2-12 (the "Rule") does not apply to the Bond because the Bond is being issued in authorized denominations of \$100,000 or more and is being sold to no more than thirty-five (35) persons each of whom the Placement Agent reasonably believes (a) has such knowledge and experience in financial and business matters that it is capable of evaluating the merits and risks of its prospective investment in the Bond, and (b) is not purchasing the Bond for more than one account or with a view to distributing the Bond. Accordingly, no preliminary official statement or final official statement (within the meaning of the Rule) is being prepared, and the City has not undertaken to provide continuing disclosure with respect to the Bond pursuant the Rule.

**Private
Placement/Purchaser
Eligibility:**

The Purchaser will be required to execute a certificate ("Purchaser's Certificate") attesting that it satisfies the Purchaser requirements described under "Inapplicability of Rule 15c2-12" above. The Purchaser's Certificate will also require the Purchaser to attest that (i) it is a "qualified institutional buyer" as defined in Rule 144A promulgated under the Securities Act of 1933, as amended (the "Securities Act") or an "accredited investor" as defined in Regulation D promulgated under the Securities Act; (ii) it has conducted its own investigation relevant to its investment in the Bond and has had the opportunity to ask questions and has requested and received all information with respect to the Bond which it has requested; and (iii) it has made its decision to invest in the Bond based solely on its review of such information and this Term Sheet.

Issuer Contact: Ms. Michelle Ebbert, City Clerk/Treasurer/Finance Director
Phone: (920) 563-7760
E-mail: miebbert@fortatkinsonwi.net

Issuer Tax ID: 39-6005451.

Placement Agent: Mr. Justin Fischer, Robert W. Baird & Co. Incorporated
Phone: (414) 765-3635
E-mail: jfischer@rwbaird.com

Ms. Emily Timmerman, Robert W. Baird & Co. Incorporated
Phone: (414) 298-7856
E-mail: etimmerman@rwbaird.com

Purchaser: Zions Bancorporation, N.A.

Signature & Date:

Patrick Colleran 1/14/2021
Patrick Colleran Date

City: City of Fort Atkinson, Wisconsin

Signatures & Date:

Interim City Manager 1/19/2021
Date

City Clerk/Treasurer/Finance Director 1/19/2021
Date

EXHIBIT B

Debt Service Schedule and Irrepealable Tax Levies

To be provided by the Purchaser and incorporated into the Resolution.

(See Attached)

BOND DEBT SERVICE

City of Fort Atkinson
Taxable General Obligation Refunding Bond (CR) - FINAL
Callable any Date with 30 Days Written Notice
Zions Bancorporation, N.A. Private Placement

Period Ending	Principal	Coupon	Interest	Debt Service	Annual Debt Service
02/22/2021					
08/01/2021			8,490.87	8,490.87	8,490.87
02/01/2022	68,000	1.790%	9,612.30	77,612.30	
08/01/2022			9,003.70	9,003.70	86,616.00
02/01/2023	69,000	1.790%	9,003.70	78,003.70	
08/01/2023			8,386.15	8,386.15	86,389.85
02/01/2024	71,000	1.790%	8,386.15	79,386.15	
08/01/2024			7,750.70	7,750.70	87,136.85
02/01/2025	72,000	1.790%	7,750.70	79,750.70	
08/01/2025			7,106.30	7,106.30	86,857.00
02/01/2026	73,000	1.790%	7,106.30	80,106.30	
08/01/2026			6,452.95	6,452.95	86,559.25
02/01/2027	75,000	1.790%	6,452.95	81,452.95	
08/01/2027			5,781.70	5,781.70	87,234.65
02/01/2028	76,000	1.790%	5,781.70	81,781.70	
08/01/2028			5,101.50	5,101.50	86,883.20
02/01/2029	77,000	1.790%	5,101.50	82,101.50	
08/01/2029			4,412.35	4,412.35	86,513.85
02/01/2030	79,000	1.790%	4,412.35	83,412.35	
08/01/2030			3,705.30	3,705.30	87,117.65
02/01/2031	80,000	1.790%	3,705.30	83,705.30	
08/01/2031			2,989.30	2,989.30	86,694.60
02/01/2032	81,000	1.790%	2,989.30	83,989.30	
08/01/2032			2,264.35	2,264.35	86,253.65
02/01/2033	83,000	1.790%	2,264.35	85,264.35	
08/01/2033			1,521.50	1,521.50	86,785.85
02/01/2034	84,000	1.790%	1,521.50	85,521.50	
08/01/2034			769.70	769.70	86,291.20
02/01/2035	86,000	1.790%	769.70	86,769.70	
08/01/2035					86,769.70
	1,074,000		148,594.17	1,222,594.17	1,222,594.17

EXHIBIT C

(Form of)

NUMBER	UNITED STATES OF AMERICA STATE OF WISCONSIN JEFFERSON COUNTY CITY OF FORT ATKINSON	DOLLARS
R-__	TAXABLE GENERAL OBLIGATION REFUNDING BOND	\$1,074,000

ORIGINAL DATE OF ISSUE:

INTEREST RATE:

February 22, 2021

1.79%

REGISTERED OWNER: ZIONS BANCORPORATION, N.A.

PRINCIPAL AMOUNT: ONE MILLION SEVENTY-FOUR THOUSAND DOLLARS
(\$1,074,000)

FOR VALUE RECEIVED, the City of Fort Atkinson, Jefferson County, Wisconsin (the "City"), hereby acknowledges itself to owe and promises to pay to the registered owner identified above (or to registered assigns), the principal amount identified above, in installments of principal due on the dates and in the amounts set forth on the attached Schedule A, and to pay interest thereon at the rate of interest per annum identified above, until such principal amount is fully repaid, all subject to the provisions set forth herein regarding redemption prior to maturity. Interest shall be payable semi-annually on February 1 and August 1 of each year commencing on August 1, 2021 until the aforesaid principal amount is paid in full.

Both the principal of and interest on this Bond are payable in lawful money of the United States by the City Clerk or City Treasurer (the "Fiscal Agent").

Payment of each installment of principal and interest on this Bond (except the last) shall be made to the registered owner hereof who shall appear on the registration books of the City maintained by the Fiscal Agent at the close of business on the 15th day of the calendar month next preceding each interest payment date (the "Record Date") and shall be paid by check or draft of the City mailed to such registered owner at his address as it appears on such registration books or at such other address as may be furnished in writing by such registered owner to the Fiscal Agent. The last installment of principal of and interest on this Bond shall be payable only upon presentation and surrender of this Bond at the office of the Fiscal Agent.

For the prompt payment of this Bond together with interest hereon as aforesaid and for the levy of taxes sufficient for that purpose, the full faith, credit and resources of the City are hereby irrevocably pledged.

This Bond is issued by the City pursuant to the provisions of Section 67.04, Wisconsin Statutes, for the public purpose of refunding certain obligations of the City, as authorized by a resolution adopted on January 19, 2021. Said resolution is recorded in the official minutes of the City Council for said date.

This Bond is subject to redemption prior to maturity, at the option of the City, on any date. Said Bond is redeemable as a whole or in part, and if in part, from principal installments selected by the City, at the principal amount thereof, plus accrued interest to the date of redemption.

Before the redemption of any of the Bonds, unless waived by the registered owner, the City shall give notice of such redemption by registered or certified mail at least thirty (30) days prior to the date fixed for redemption to the registered owner of each Bond to be redeemed, in whole or in part, at the address shown on the registration books. Any notice provided as described herein shall be conclusively presumed to have been duly given, whether or not the registered owner receives the notice. The Bonds shall cease to bear interest on the specified redemption date, provided that federal or other immediately available funds sufficient for such redemption are on deposit with the registered owner at that time. Upon such deposit of funds for redemption the Bonds shall no longer be deemed to be outstanding.

This Bond is issued in registered form in the denomination of \$100,000 or more. This Bond may be exchanged at the office of the City Clerk for a like aggregate principal amount of Bonds of the same maturity in other authorized denominations.

This Bond is transferable by a written assignment duly executed by the registered owner hereof or by such owner's duly authorized legal representative. Upon such transfer a new registered Bond or Bonds, in authorized denomination or denominations and in the same aggregate principal amount, shall be issued to the transferee in exchange hereof.

The City and Fiscal Agent may deem and treat the registered owner hereof as the absolute owner hereof for the purpose of receiving payment of or on account of principal hereof, premium, if any, hereon and interest due hereon and for all other purposes, and the City shall not be affected by notice to the contrary.

It is hereby certified and recited that all conditions, things and acts required by law to exist or to be done prior to and in connection with the issuance of this Bond have been done, have existed and have been performed in due form and time; that the aggregate indebtedness of the City, including this Bond and others issued simultaneously herewith, does not exceed any limitation imposed by law or the Constitution of the State of Wisconsin; and that a direct annual irrepealable tax has been levied sufficient to pay this Bond, together with the interest thereon, when and as payable.

No delay or omission on the part of the owner hereof to exercise any right hereunder shall impair such right or be considered as a waiver thereof or as a waiver of or acquiescence in any default hereunder.

IN WITNESS WHEREOF, the City of Fort Atkinson, Jefferson County, Wisconsin, by its governing body, has caused this to be executed for it and in its name by the manual or facsimile signatures of its duly qualified City Manager and City Clerk; and to be sealed with its official or corporate seal, if any, all as of the original date of issue specified above.

COPY

CITY OF FORT ATKINSON
JEFFERSON COUNTY, WISCONSIN

By: _____
City Manager

(SEAL)

By: _____
City Clerk

COPY

ASSIGNMENT

FOR VALUE RECEIVED, the undersigned sells, assigns and transfers unto

(Name and Address of Assignee)

(Social Security or other Identifying Number of Assignee)

the within and all rights thereunder and hereby irrevocably constitutes and appoints _____, Legal Representative, to transfer said on the books kept for registration thereof, with full power of substitution in the premises.

Dated: _____

Signature Guaranteed:

(e.g. Bank, Trust Company
or Securities Firm)

(Registered Owner)

(Authorized Officer)

NOTICE: This signature must correspond with the name of the registered owner as it appears upon the face of the within in every particular, without alteration or enlargement or any change whatever.

*The Internal Revenue Code of 1986 (IRC Section 149) requires that for interest on a municipal obligation with a term greater than one year to be exempt from federal income tax, the obligation must be issued and remain in registered form.

Section 67.09, Wisconsin Statutes provides that the City Clerk of the City when acting as the registrar shall record the registration of each note or bond in its bond registrar. Therefore, if this Bond is to be assigned, the City Clerk of the City should be notified and a copy of this Assignment should be sent to the City Clerk of the City for his or her records.

SCHEDULE A

Principal Installments

(See Attached)

COPY

COPY

POLICE & FIRE COMMISSION MINUTES
CITY OF FORT ATKINSON
Tuesday, January 5, 2021 at 3:00 p.m.
Remote via Phone Using Zoom

The meeting was called to order by Chairman Frame at 3:01 p.m.

Members present: Frame, Jones, Hartwick, Schultz and Turk

Members absent: None

Others present: Police Chief Bump and Liz Idzikowski

1. *Approval of Minutes:* On a Turk/Jones motion, the Minutes of the December 17, 2020 meeting were unanimously approved by a voice vote.
2. *Approve hiring the top candidate on eligibility list at the Police Department.*

Chief Bump indicated that Officer Jeff Hottman has retired from the force effective January 1, 2021, which leaves a vacant officer position within the Police Department. Chief Bump explained that based on a round of refresher interviews with the top three candidates from the previously established eligibility list, it was determined that Jeremy Lethlean is the primary candidate to fill this role. Lethlean will begin on or after February 15th contingent upon successful completion of drug screen, physical fitness and psychological testing.

On a Schultz/Hartwick motion, the hiring of Jeremy Lethlean from the eligibility list was approved. The motion passed unanimously on a voice vote.

3. *Acknowledge retirement of Officer Jeff Hottman after 37.5 years of law enforcement service.*

Chief Bump touched on the retirement of Officer Jeff Hottman after 37.5 years of law enforcement service, and detailed that Hottman will receive an honorary badge and plaque to mark his time with the City. It was decided that the Commission will draft and sign a letter of appreciation for Hottman.

4. *Adjournment.*

On a Schultz/Jones motion, the Commission adjourned at 3:09 p.m. The motion passed unanimously on a voice vote.

Respectfully submitted,

Liz Idzikowski, Secretary

CITY OF FORT ATKINSON
License Committee Minutes ~ January 5, 2021

CALL MEETING TO ORDER.

Pres. Becker called the meeting to order at 6:00 pm.

ROLL CALL.

Present: Cm. Housley, Cm. Scherer and Pres. Becker. Also present: City Clerk/Treasurer

REVIEW APPLICATIONS AND MAKE RECOMMENDATION FOR “CLASS B”
INTOXICATING LIQUOR AND CLASS “B” FERMENTED MALT BEVERAGE FOR BIG
BLUESTEM MARKET COLLECTIVE, LLC DBA MARKET COLLECTIVE ON MAIN FOR
USE AT 225-227 S. MAIN STREET.

Clerk Ebbert reviewed the submission that appropriately included the following: federal identification number, Wisconsin seller’s permit, name and address of LLC, agent, name, location and phone of business. The premise description was complete. A background check was completed.

Candice Bugs currently hold this license for use at 225-227 S. Main Street dba The Bug House. Mrs. Bugs is selling the property to the applicant and wishes to surrender the license to the applicant upon purchase of the property. A letter was submitted stating the willingness to surrender upon approval. With License Committee recommendation, this will be presented to the City Council on January 19th at their next regular meeting.

Cm. Housley moved, seconded by Cm. Scherer to make recommendation for “Class B” Intoxicating Liquor and Class “B” Fermented Malt beverage for Big Bluestem Market Collective, LLC dba Market Collective on Main for use at 225-227 S. Main Street.

ADJOURNMENT.

Cm. Scherer moved, seconded by Cm. Housley to adjourn.

Respectfully submitted,

Michelle Ebbert
City Clerk/Treasurer



Permit Report

12/01/2020 - 12/31/2020

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: Add/Alter Commercial

21367	1026 Whitewater Ave	Chad Wiedenhoeft	Add/Alter Commercial	Apartment remodel	15,000	\$310.00
						\$310.00

Group Total: 1

Group: detached garage

21369	813 Morrison St.	Virginia Rader	detached garage	New detached garage	20,000	\$90.00
						\$90.00

Group Total: 1

Group: Electrical

21358	1680 Janesville Ave	Stop-N-Go	Electrical	Remodel	0	\$71.50
21359	313 Madison Ave	Stop-N-Go	Electrical	Service & Remodel	0	\$98.75
21372	601 Commonwealth Dr	Tim Vergenz	Electrical	Heating unit	0	\$40.00
21374	1114 GRANT ST	THEODORE KRAUS	Electrical	1 SERVICE 20 FIXTURES	0	\$51.00
21382	824 Monroe St.	Michael Lammers	Electrical	Fan	0	\$35.00
						\$296.25

Group Total: 5

Group: Fence

21370	1030 Whitewater Ave.	Justin Edwards	Fence	5' chainlink in rear yard.	5,000	\$55.00
						\$55.00

Group Total: 1

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
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Group: Home Occupation

21368	314 W. Sherman Ave.	Dan Stilp	Home Occupation	Locksmith Business	0	\$55.00
						\$55.00

Group Total: 1

Group: HVAC

21361	601 Commonwealth Dr	Tim Vergenz	HVAC	HVAC Replacement	0	\$100.00
21364	210 HIGHLAND AVE	HERB BLASSING	HVAC	REPLACE FURNACE	0	\$65.00
21371	516 Riverside Dr.	Connie Kolander	HVAC	Replacement Boiler	0	\$65.00
21373	1530 Doris Dr.	Garrison HDH LLC	HVAC	New Dental Clinic HVAC	0	\$345.00
21375	1565 Madison Ave	Kwik Trip Inc.	HVAC	replace unit heater	0	\$65.00
21377	419 Nadig Ct.	David Wendricks	HVAC	Replace Furnace	0	\$65.00
21383	611 E Sherman Ave.	Fort Health Care	HVAC	Exhaust system	0	\$55.00
						\$760.00

Group Total: 7

Group: Plumbing

21354	308 Garfield	Redenius Rental Properties	Plumbing	Shower installation	0	\$48.00
21356	1530 Doris Dr	Garrison HDH LLC	Plumbing	Bathroom & Water Softener	0	\$126.00
21362	601 Commonwealth Dr	Tim Vergenz	Plumbing	Water Heater	0	\$36.00
21363	1026 Whitewater Ave	Chad Wiedenhoeft	Plumbing	Bathroom & Laundry Remodel	0	\$78.00

Permit #	Permit Location	Owner Name	Project type	Permit Description	Estimated Project Cost	Total Fees
21380	1530 Doris Dr	Garrison HDH LLC	Plumbing	additional fixtures	0	\$96.00
						\$384.00

Group Total: 5

Group: Right of Way Opening Permit

21355	1716-1718 Montclair Pl		Right of Way Opening Permit	Right of Way	0	\$50.00
21360	1651 Montclair Pl	Ambiance Homes	Right of Way Opening Permit	Right of Way	0	\$50.00
21365	511 Commander Ct		Right of Way Opening Permit	Street Opening	0	\$50.00
21366	517 Commander Ct		Right of Way Opening Permit	Street Opening	0	\$50.00
						\$200.00

Group Total: 4

Group: Sign

21376	1618 Mehta Ln.	Doctors of Physical Therapy	Sign	Wall signs	10,000	\$80.00
21378	1608 Madison Ave.	Lexington Center LLC	Sign	New wall sign	3,000	\$55.00
21384	229 S Main St.	Jeffrey Langholff	Sign	wall sign	1,500	\$55.00
						\$190.00

Group Total: 3

Group: Single Family Alteration/Addition

21357	627 SHORT ST	ELLEN LATORRACA	Single Family Alteration/Addition	BASEMENT WORK	13,425	\$330.00
21379	421 Washington St.	Paula & Eugene Dabel	Single Family Alteration/Addition	Convert living room to bedroom & bath	30,000	\$82.80
						\$412.80

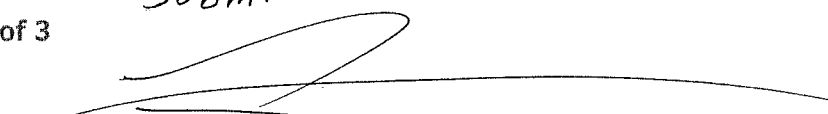
Group Total: 2

						\$2,753.05
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Total Records: 30

1/5/2021

Submitted: 1-5-21


Building Inspector.



MINUTES

FORT ATKINSON HISTORIC PRESERVATION COMMISSION MEETING JANUARY 11, 2020 ~ 6:30 P.M.

ZOOM MEETING

<https://us02web.zoom.us/j/83967581991?pwd=dGdtSkpyUU9rQ3FCdkd0YUFWSkZDdz09>

1. Call meeting to order - 652 (technical difficulties getting one member in the right zoom)
2. Roll call Julia Ince, Roz Highfield, Kirsten Winski
3. Approval of minutes of October, 2020 meeting Julia approved, Roz seconded - Kirsten will send to Liz and Kirsten will also check to see if Sept 20 minutes were send to Liz, she has a feeling that they were not.
4. Treasurer's report - small overage that was discussed with Lance regarding the poles, that amount had previously been approved and was bridged from 2019 to 2020 for the poles installed in May, the same action was taken for the poles to be installed on Main St this upcoming spring. This has also been discussed with Rudy.
5. Report on correspondences with commission - Tammy Doellstedt is moving to CA and that will create vacancy at the Hoard for the Volunteer Coordinator position. The Historic Preservation commission has also been responsible for the Watertower. So that vacancy will create a burden on the Commission to not only recruit members for our commission but also recruit volunteers for the Watertower. Tammy's husband Rich Doellstedt has been a very active volunteer for many years and his vacancy from the tours will be hard to fill. Additional correspondence came from Merrilee Lee from the Hoard Museum in the form of an email that Julia Ince was CCd on regarding property at 225 and 227 S Main that has been purchased. BB restoration had email conversation with Merrilee where she sent historical photos and history of the building and she encouraged them to reach out to Julia Ince for information on tax credits. This property is in the Historic District and the question came up from Julia to the Board that "shouldn't the city be letting us know or including us in conversation when a permit is issued for the exterior of a building in the Historic District?" Julia is planning to reach out to the new City manager that is replacing Matt Trebatowski, but that new manager has not started her role, yet. That letter will include an introduction to who we are and our role in the city and request that we be brought in the loop of permits that are sought. In the meantime, Julia will

reach out to Merrilee to see what conversation we could have with BB Restoration at this time.

4. Ongoing and Unfinished Business

- a. Water Tower Report - tours still on hold due to Covid, they are on hold for the season due to weather, but we do not know if/when they will start in May. Volunteers is a huge issue.
- b. Website and Facebook Updates - nothing to report other than maintenance
- c. Historic District Banners for Main Street District - Chisom at Chamber told Julia that the banners themselves will be on hold until after the start of 2021 and they will start working on them at that time. Loosely expect to install May 2021, at the same time as the Merchants Avenue from last year.

5. New Business

- a. Two Commission Positions Vacant – Recruitment Kirsten has been talking about openings with people that come into work (historic building), Kirsten suggested that she reach out to Kathy Masker Marr to see who she might know that could be potential recruit (also discussed if Kathy might be interested in coming back, we would pursue a waiver for her, since she moved to the other side of the street "out of city limit") Kirsten also suggested reaching out to Steve Mode to see if he might know of anyone in Fort we could contact, Julia will reach out to Steve and other contacts she has at the County HP or here in town. Other suggestions for recruitment were: Newsletter from Hoard that Merrilee put out last month but there was no response; Julia wrote article and photos for the Daily Union but no response from them. Julia will ask the City Council to add to their agenda. Kirsten will use Julia's article and put on Fort Historic Facebook Page admin Vern.
- b. Julia might retire from UWWhitewater in next 6 months, if so she will leave the city of Fort in the next year. We will need to think long term about her replacement.

6. Miscellaneous

- a. Next Meeting – Monday February 8, 2021, 6:30pm

7. Adjournment 737pm

It is possible that members of and possibly a quorum of members of other governmental bodies of the municipality may be in attendance at the above stated meeting to gather information; no action will be taken by any governmental body at the above stated meeting other than the governmental body specifically referred to above in this notice.



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538 **Date:** January 7, 2021

TO: City Council
FROM: Michelle Ebbert, City Clerk/Treasurer
SUBJECT: "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage

Background:

Quotas exist on the following types of License

"Class A" Intoxicating Liquor (10)
Class "A" Fermented Malt Beverage (Beer) (17)
"Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage (22)
Reserve "Class B" Intoxicating Liquor (3)

Definitions

Class A refers to consuming product *away* or off premise (grocery store, gas station).
Class B refers to consuming product *on* premise (bar, tavern, restaurant, bowling alley)
Class C refers to the sale of alcohol beverages accounts for less than 50% of gross receipts.
Product may be sold by the glass or in an opened original containers for consumption on the premises where sold.

A Class B license allows the sale of products to be consumed on-site (restaurant, bar, tavern). Current quotas exist that limit the number of combination "Class B" Intoxicating Liquor and Class "B" Fermented Malt beverage licenses.

Discussion:

The location of 225-227 S. Main Street has recently been operated as The Bug House by Candice Bugs. Mrs. Bugs has an accepted offer on the property and would like to surrender her license to the purchaser for use at the location. Alcohol licenses do not transfer with property sales. Licenses are a privilege and are held by a person/partnership/LLC. Mrs. Bugs has provided a letter confirming her surrendering upon approval by the new applicant.

An application has been submitted by Big Bluestem Market Collective LLC. The license would be for the 225-227 S. Main Street location dba Market Collective on Main. The agent, Alicia Norris has provided appropriate documentation, a Wisconsin Seller's permit number and Federal ID number. A background has begun by the Police Department.

Financial Analysis:

The applicant will be responsible for the \$25 publication fee and the pro-rated license fee upon issuance. The annual fee is \$500 for the Liquor and \$100 for the Fermented Malt.

Staff Recommendation:

To approve the original application from Big Bluestem Market Collective LLC dba Market Collective on Main for a "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage License for use at 225-227 S. Main Street.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 01/08/2021 ending: 12/31/2021
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } FORT ATKINSON

County of JEFFERSON Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☒ Limited Liability Company
☐ Partnership ☐ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456103052346902	
FEIN Number 85-4372865	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input checked="" type="checkbox"/> Class B liquor	\$
<input type="checkbox"/> Reserve Class B liquor	\$
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ <u>25-</u>
TOTAL FEE	\$

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

BIG BLUESTEM MARKET COLLECTIVE LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
NORRIS	ALICIA	DANIELLE	N3628 ROME OAK HILL ROAD HELENVILLE 53137
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Norris	Alicia	Danielle	N3628 Rome Oak Hill Rd Heleville, WI 53137
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name MARKET COLLECTIVE ON MAIN Business Phone Number 262-443-0852
2. Address of Premises 225-227 S. MAIN STREET Post Office & Zip Code FORT ATKINSON 53538

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

PHYSICAL BUILDING LOCATED AT 225-227 S. MAIN STREET INCLUDING

THE BACK GARAGE AREA

THE BACK PATIO AREA OUTSIDE OF THE BUILDING, enclosed

RECORDS WILL BE STORED AT 225-227 S. MAIN

ALCOHOL WILL BE STORED AT 225-227 S. MAIN INCLUDING IN THE BASEMENT

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☒ Yes ☐ No

(b) If yes, under what name was license issued? CANDICE BUGS

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☒ Yes ☐ No
ALICIA NORRIS COMPLETED THE SERVSAFE ALCOHOL TRAINING AND WILL APPLY FOR A
BAR TENDERS LICENSE WITH THE CITY OF FORT ATKINSON
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 12/20/20 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Norris, Alicia D	Title/Member Owner	Date 12/28/20
Signature <i>Alicia D. Norris</i>	Phone Number 262-443-0852	Email Address bigbluestemrestorati@

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk 12-28-20	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Date 12/18/2020

License Holder

Name of LLC/Sole Prop/Inc

Address of LLC

Address of licensed premise/business address: 225-227 S. Main Street

Type of License: "Class B"

I, Candice Bugs hereby surrender my "Class B" Intoxicating Liquor and Class "B" Fermented Malt Beverage license contingent upon the approval for said license to *Bigbluestemmarketcollective, LLC*. Should *Bigbluestemmarketcollective, LLC* not be approved for said license, I will hereby retain the license.

Candice Bugs

Signature

Printed Name

CANDICE Bugs



CITY OF FORT ATKINSON, Fort Atkinson, WI, 53538

Date: January 15, 2020

TO: City Council
FROM: Michelle Ebbert City Clerk/Treasurer
SUBJECT: Granting Operator Licenses

Background:

The following are applicants for operator licenses. The applications have been reviewed and approved for accuracy by the Police Department. The following licenses are recommended for approval by the City Council.

Discussion:

REGULAR FOR THE TERM OF **2020-2022:**

- | | | |
|----|----------------|------------------------|
| 1. | Brady Lyons | Festival Foods |
| 2. | Meredith Meyer | Festival Foods |
| 3. | Michelle Solem | Kwik Trip – South Side |

Financial Analysis:

None.

Staff Recommendation:

To recommend the approval of operator licenses for the above noted applicants upon completion of successful background checks.